

**30 HOURS CERTIFICATE COURSE
ON**

ADVANCE EXCEL

Organised by

IQAC, Saltora Netaji Centenary College

Saltora, Bankura



- Registration is Free
- Seats are limited



STARTING FROM:-

8th May, 2023 22nd May 2023

Seats will be offered on
first come serve basis

30 Hours Certificate Course
'Certificate Course on Advanced Excel'

Date: 08.05.2023 - 22.05.2023

Organized by the IQAC, Saltora Netaji Centenary College

Sl. No.	Name / SIGNATURE	08.05	09.05	10.05	11.05	12.05	13.05	14.05	15.05	16.05	17.05	18.05	19.05	20.05	21.05	22.05
1	Dipu Gorai	P		A	L	.			P	/	/	.	/	A		A
2	Bulti Panamamik	P		A	L	.			P	/	/	.	/	P		A
3	Bipasha Maji	P		P	L	/			P	/	/	.	/	P		A
4	CHAITALI MAJI	A		P	L	/			P	/	/	.	/	P		A
5	BULTI GORAI	A		P	L	/			P	/	.	/	/	A		P
6	Bipali Maji	P		P	.	/			A	/	/	.	/	A		P
7	INDRANI BAURI	P		P	.	.			A	/	/	.	/	A		P
8	Gargi Mukherjee	P		P	.	/			P	/	/	/	.	A		P
9	Bijay Mondal	P		P	L	/			P	/	/	.	/	A		P
10	Bulti Phibar	P		A	.	/			P	/	/	.	/	A		P
11	Astami Tudur	P		A	L	.			P	/	/	.	/	P		A
12	Ankhi Panamamik	A		A	.	/			A	/	/	/	.	P		A
13	Akshay Maji	A		A	L	.			A	/	.	.	.	P		P
14	Ananda Maji	P		P	.	/			A	.	/	.	.	P		P
15	Ananda Sadhu	P		P	L	/			P	/	.	.	/	P		P
16	Babbar Maji	P		P	L	/			P	/	.	.	/	P		P
17	Chhaya Mondal	P		P	L	/			P	/	/	.	/	P		A
18	ISHA KARMAKAR	P		P	L	/			P	/	/	/	/	P		A
19	Snigdha Mondal	P		P	L	.			P	/	/	/	/	P		A
20	Rudrajit MAJI	A		A	L	.			P	/	/	/	/	P		P
21																
22																
23																



Jubon
 Coordinator
 Internal Quality Assurance Cell (IQAC)
 Saltora Netaji Centenary College
 Saltora, Bankura, WB - 722158

K. S. S.
 Principal
 Saltora Netaji Centenary College
 P.O.- Saltora, Dist.- Bankura

24																
25																
26																
27																
28																
29																
30																




 Coordinator
 Internal Quality Assurance Cell (IQAC)
 Saltora Netaji Centenary College
 Saltora, Dist. - Bankura


 Principal
 Saltora Netaji Centenary College
 P.O. - Saltora, Dist. - Bankura

COURSE MODULE

Name of the Certificate Course: Certificate Course on Advanced Excel

Duration: 30 hrs

Course Outcome: After successful completion of the 30 hrs certificate course, the participants will be able to create, modify, save and print an excel worksheet. They will learn the major aspect, functions and characteristics of such application software through both theoretical and practical approach.

Part 1: The Excel environment

- Navigating a worksheet
- Spreadsheet terminology
- Getting help

Part 2: Entering and editing data

- Entering and editing text and values
- Entering and editing formulas
- Saving and updating workbooks

Part 3: Modifying a worksheet

- Moving and copying data
- Moving and copying formulas
- Inserting and deleting ranges, rows, and columns
- Cell comments

Part 4: Using functions

- Entering functions
- AutoSum
- Other common functions

Part 5: Formatting

- Text formatting
- Row and column formatting
- Number formatting
- Conditional formatting
- Additional formatting options

Part 6: Printing

- Preparing to print
- Page Setup options
- Printing worksheets

Lesson 7: Charts

- Chart basics
- Pie Chart
- Bar Chart
- The Trendline
- Donut Diagram
- Star Diagram

Part 8: Basic Functions

- Mean
- Median
- Mode
- SD



Signature
Coordinator
Internal Quality Assurance Cell (IQAC)
Saltora Netaji Centenary College
Saltora, Bankura, W.B. - 722158

Signature
Principal
Saltora Netaji Centenary College
P.O.- Saltora, Dist.- Bankura



Mobile : 8967911896
Land Line : 03241 273027

SALTORA NETAJI CENTENARY COLLEGE

(Affiliated to Bankura University)

COLLEGE CODE - 119

SALTORA, 722158, DIST.-BANKURA, WEST BENGAL

E-mail : sncc214@gmail.com

Website : www.saltoranccollege.org

This is certified that **BULTI PRAMANIK** has successfully completed the Add-on Course/Certificate course on "**Certificate Course on Advanced Excel**" held from **08.05.2023 - 22.05.2023** (of 30 hours duration) conducted by the IQAC in collaboration with the Department of English, Saltora Netaji Centenary College.



Dr. K. K. Biswal

Principal

Saltora Netaji Centenary College
P O.-Saltora, Dist.-Bankura

Principal

Saltora Netaji Centenary College





STUDY
COMPUTER

Certificate Course in * Computer Application *

(150 hours)
Organized by

SNCC & Multimedia Training Institute, Madhukunda,
Purulia, W.B.

You will learn about :-

- *Operating Systems*
- *Microsoft Office*
- *Adobe Photoshop*
- *FoxPro*
- *Communication Using the Internet*
- *Collect Form from Office.*

Seats will be offered on
first come serve basis

Office
Basics



Starting from :-

2nd January 2020

REGISTER OF ATTEN.

For the Month of

DANCE OF PUPILS

.....JANUARY..... 2020.

Serial No.	Roll No.	NAME OF PUPILS	Serial No. & Date of Admission in the Admission Register	ATTEN -																	
				①	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
	1.	Lakshmipriya Roy		H	P		A			A		P		P			A	H	P	A	
	2.	Ruspa Mondal		O	A		P			A		P		P			A	H	P	A	
	3.	Madhab Bauri		L	A		P			P		P		P			A	H	P	A	
	4.	Joydeb Biswas		I	P		A			P		P		P			A	H	P	A	
	5.	Mousumi Malakar		D	P		A			P		P		P			A	H	P	A	
	6.	Sandip Dey		A	A		A			P		P		P			A	H	P	A	
	7.	Saraswati Saren		Y	P		P			P		P		P			A	H	P	A	
	8.	Shampa Roy		P			P			A		P		P			A	H	P	A	
	9.	Laxmikanta Tudu		H	A		A			P		P		P			A	H	P	A	
	10.	Biplab Saren		O	A		P			P		P		P			A	H	P	A	
	11.	Sourav Bauri		L	P		P			P		P		P			A	H	P	A	
	12.	Sunisutar Kisku		I	P		P			P		P		P			A	H	P	A	
	13.	Tanu Bauri		D	P		P			P		P		P			A	H	P	A	
	14.	Rupali Panamanik		A	P		A			P		P		P			A	H	P	A	
	15.	Banashree Maji		Y	A		A			P		P		P			A	H	P	A	
	16.	Sulekha Bauri			A		A			P		P		P			A	H	P	A	
	17.	Priya Gosai		H	P		A			P		P		P			A	H	P	A	
	18.	Parbati Mondal		O	P		P			P		P		P			A	H	P	A	
	19.	Anika Bauri		L	P		P			P		P		P			A	H	P	A	
	20.	Asim Saren		I	A		A			P		P		P			A	H	P	A	
	21.	Manjula Hansda		D	A		P			P		P		P			A	H	P	A	
	22.	Tapati karmakar		A	P		A			P		P		P			A	H	P	A	
	23.	Mangali Hansda		Y	A		P			P		P		P			A	H	P	A	
	24.	Astami Mondal			A		P			P		P		P			A	H	P	A	
	25.	Anima Maji		H	A		A			P		P		P			A	H	P	A	
	26.	Saraswati Muermu		O	P		A			P		P		P			A	H	P	A	
	27.	Bradhani Tudu		L	A		A			P		P		P			A	H	P	A	
	28.	Shyma Gosai		I	P		P			P		P		P			A	H	P	A	
	29.	Shibani Hemberam		D	A		P			P		P		P			A	H	P	A	
	30.	Bradhani Tudu		A	A		A			P		P		P			A	H	P	A	
	31.	Indrajit Muermu		Y	A		A			P		P		P			A	H	P	A	
	32.	Banashree Bauri			P		P			P		P		P			A	H	P	A	
	33.	Sima Mukherjee		H	P		P			P		P		P			A	H	P	A	
	34.	Ramchand kisku		O	P		P			P		P		P			A	H	P	A	
	35.	Sanjay Hemberam		L	A		P			P		P		P			A	H	P	A	
	36.	Malati Mandi		I	A		A			P		P		P			A	H	P	A	
	37.	Kiya Kisku		D	A		A			P		P		P			A	H	P	A	
	38.	Narendra Hansda		A	P		A			P		P		P			A	H	P	A	
	39.	Saroj kumar Tudu		Y	P		P			P		P		P			A	H	P	A	
	40.	Mallika Saren			P		P			P		P		P			A	H	P	A	
	41.	Sangali Tudu			A		A			P		P		P			A	H	P	A	
	42.	Sumittra Saren			A		P			P		P		P			A	H	P	A	
		No. Present Daily																			
		No. Absent Daily																			
		TOTAL																			

[illegible]

Hindus : + Muslims : + Others : = TOTAL :

No. of Free Students : No. of ½ Free Students :

No. of Working Days During the Month

Average Daily Attendance

% of Attendance During the Month

B. B. KUNDU ENTERPRISE
c/o B. B. K. Road, Kallara, Chennai
T-6, 52 11 5107



Teacher-in-charge

Saltora Netaji Centenary College
P.O.-Saltora, Dist.-Bankura

REGISTER OF ATTEN-

For the Month of

DANCE OF PUPILS

JANUARY..... 2020.

Serial No.	Roll No.	NAME OF PUPILS	Serial No. & Date of Admission in the Admission Register	ATTEN -																		DANCE												No. of Days			
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Present	Late Present	Absent on Leave
43.		Sakuntala Musmu		H	A	P				A	P	A					P	H	A	P				A	P	A	H		P	H	P						
44.		Sonmoni Tudu		O	P	P				P	P	A					P	O	P	P				P	A	P	P	O		A	O	P					
45.		Rupali kisku		L	P	A				P	A	P					A	L	P				P	A	P	P	L		P	L	A						
46.		Jahnabi Musmu		I	A	P				A	P	A					P	I	A				A	P	P	A	I		P	I	P						
47.		Mamoni Gosai		D	P	A				P	P	P					A	D	P				P	P	P	D	A		A	D	P						
48.		Indrajit Mondal		A	A	A				A	A	A					A	A	A				P	A	A	A	A		A	A	A						
49.		Rumpa Mahato		Y	P	P				A	P	P					P	Y	P				P	P	P	P	Y		P	Y	A						
50.		Sumitra Hembaram		P	A	P				P	P	P					P	A	P				A	A	P	P	P		P	P							
51.		Sima Bauai		H	A	P				P	P	P					A	H	P				A	P	A	H		A	H	P							
52.		Lakshmi Priya Bauai		O	P	P				P	P	P					P	O	P				P	A	P	P	O		P	O	P						
53.		Bandana Mandi		L	A	P				A	P	P					A	L	P				P	A	P	P	L		P	L	A						
54.		Simali Baskey		I	P	A				A	P	P					P	I	P				A	P	P	P	I		A	I	P						
55.		Sabita Mahadani		D	P	A				A	P	P					A	D	P				P	P	P	A	D		P	D	A						
56.		Barnali Banerjee		A	A	P				P	A	P					P	A	P				P	P	A	A	P		P	A	P						
57.		Mukta Maji		Y	P	P				P	A	P					A	Y	P				P	A	P	P	Y		P	Y	P						
58.		Pampa Nandi		P	P	A				P	A	A					P	A	P				P	A	P	P	P		P	A							
59.		Sukla Shaw		A	P	P				P	P	A					A	P	P				P	A	P	P	A		A	P							
60.		Indrani Maji		P	P	P				P	A	A					P	P	P				P	P	A	A	P		A	P							
61.		Sourav Mondal		P	A	P				A	P	P					A	P	P				P	P	P	A	P		P	A							
62.		Mallika Hembaram		A	A	P				P	P	A					P	P	P				A	P	P	P	P		P	A							
63.		Chintamani Gosai		P	P	P				A	A	A					A	P	P				A	P	P	P	P		P	P							
64.		Susmita Mondal		P	P	P				A	P	A					A	P	A				P	P	A	A	P		P	P							
65.		Manju Mahato		P	P	A				P	P	A					P	P	P				P	P	A	A	P		P	A							
66.		Indrani Maji		P	P	A				P	P	P					P	P	P				P	P	P	A	P		P	A							
67.		Mohan Mondal		A	A	P				P	P	P					P	P	P				P	P	P	P	P		P	P							
68.		Purnima Gosai		P	A	A				P	P	A					P	P	P				P	P	P	P	P		P	P							
69.		Subhasit Mondal		A	A	P				A	P	P					P	P	P				P	P	P	A	P		P	P							
70.		Subhas Musmu		P	P	P				A	A	P					P	P	P				P	P	P	A	P		P	P							
71.		Geuli Mondal		P	P	P				A	A	P					P	P	P				P	P	P	A	P		P	P							
72.		Barsha Acharjee		P	P	P				A	P	P					P	P	P				P	P	P	P	P		P	P							
73.		Suchandra Mondal		A	P	P				A	P	P					P	P	P				P	P	P	P	P		P	P							
74.		Mousumi Gosain		P	A	P				P	A	P					P	P	P				P	P	P	A	P		P	P							
75.		Silpi Maji		P	A	P				P	P	P					P	P	P				P	P	P	P	P		P	P							
76.		Sathi Chatterjee		A	A	P				P	P	P					A	A	P				P	P	P	P	P		P	A							
77.		Shrabani Dhibar		P	A	P				A	P	P					A	A	P				P	P	P	P	P		P	P							
78.		Akash Karanmakar		A	A	P				P	A	P					A	A	P				P	P	P	P	P		P	P							
79.		Balti Karanjilal		A	A	P				P	A	P					A	A	P				P	P	P	P	P		P	P							
80.		Maya Mondal		P	P	P				P	P	P					P	P	P				P	P	P	P	P		P	P							
81.		Durga Mishra		P	P	A				P	A	P					P	P	P				P	P	P	P	P		P	P							
82.		Buni Gosain		P	P	P				A	P	P					P	P	P				P	P	P	P	P		P	P							
83.		Raghunath Musmu		A	P					A	P	P					P	P	P				P	P	P	P	P		P	P							
84.		Shachin Karanmakar																																			
No. Present Daily																																					
No. Absent Daily																																					
TOTAL																																					

Hindus : + Muslims : + Others : = TOTAL :

No. of Free Students :

No. of % Free Students :

No. of Working Days During the Month :

Average Daily Attendance :

% of Attendance During the Month :



Teacher-in-charge
Saltora Netaji Centenary College
P.O.-Saltora, Dist.-Bankura

REGISTER OF ATTEN-

For the Month of

DANCE OF PUPILS

.....JUNE..... 2020.

Serial No.	Roll No.	NAME OF PUPILS
1.		Lakshmipriya Ray
2.		Rupa Mondal
3.		Madhab Bauri
4.		Joydeb Biswas
5.		Mousumi Malakar
6.		Sandip Dey
7.		Saraswati Soren
8.		Shampa Ray
9.		Laxmikanta Tudu
10.		Biplab Soren
11.		Sourav Bauri
12.		Sunisuwar Kisku
13.		Tanu Bauri
14.		Rupali Paramanik
15.		Banashree Maji
16.		Sulekha Bauri
17.		Priya Gosai
18.		Parbati Mondal
19.		Manika Bauri
20.		Asim Soren
21.		Manjula Hansda
22.		Tapati Karmakar
23.		Mangali Hansda
24.		Aslami Mondal
25.		Anima Maji
26.		Saraswati Musmu
27.		Prathami Tudu
28.		Shuma Gosai
29.		Shibani Hembaram
30.		Prathima Tudu
31.		Indrajit Musmu
32.		Banasree Bauri
33.		Sima Mukherjee
34.		Ramchand Kisku
35.		Sanjay Hembaram
36.		Malati Mandi
37.		Kiya Kisku
38.		Narendra Hansda
39.		Saroj Kumar Tudu
40.		Mallika Soren
41.		Sonali Tudu
42.		Sumitra Soren
		No. Present Daily
		No. Absent Daily
		TOTAL

Roll No.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1.	P	P	A						P	A	P				A		A	
2.	A	P	P						A	P	A				P		P	
3.	A	P	P						A	P	P				P		A	
4.	P	A	A						P	A	A				A		P	
5.	P	P	P						P	A	P				P		P	
6.	A	P	A						A	P	A				P		P	
7.	P	A	A						P	P	P				A		P	
8.	A	P	A						P	P	A				P		A	
9.	P	P	P						P	P	P				A		P	
10.	P	A	P						A	P	P				P		A	
11.	P	A	P						P	A	P				P		A	
12.	A	P	P						A	P	A				A		P	
13.	P	A	A						P	A	P				P		P	
14.	P	P	A						P	A	P				P		P	
15.	A	A	A						A	A	A				A		A	
16.	P	A	P						A	P	A				P		P	
17.	P	P	P						P	A	P				P		A	
18.	A	P	A						P	P	P				P		P	
19.	A	A	A						A	P	A				P		P	
20.	P	P	P						P	A	P				A		P	
21.	P	P	P						P	A	P				P		P	
22.	A	P	A						P	P	A				P		P	
23.	P	A	A						A	P	P				A		A	
24.	A	A	A						P	A	P				P		P	
25.	P	P	P						P	A	P				P		P	
26.	A	A	A						A	A	A				A		A	
27.	P	P	P						P	P	P				P		A	
28.	P	P	P						A	P	P				P		P	
29.	A	A	A						P	P	A				P		P	
30.	P	P	P						P	A	P				P		P	
31.	A	A	A						P	P	P				P		P	
32.	P	A	A						P	P	P				P		P	
33.	P	A	P						A	A	P				P		A	
34.	P	A	P						P	P	P				P		P	
35.	A	P	A						P	P	P				P		A	
36.	P	P	A						A	A	A				A		P	
37.	P	A	P						P	P	P				P		A	
38.	A	A	P						P	P	P				P		P	
39.	P	P	P						A	P	A				P		P	
40.	P	A	A						P	A	P				P		P	
41.	A	P	P						P	P	A				P		P	
42.	P	A	A						P	A	P				A		P	

DANCE													No. of Days			
19	20	21	22	23	24	25	26	27	28	29	30	31	Present	Late Present	Absent on Leave	Absent without Leave
P	A		A	P	P	P	A	P		P						
A	P		P	P	A	P	P	P		A						
P	P		A	P	P	P	A	P		P						
A	P		P	P	P	A	A	A		P						
P	A		A	P	P	P	P	P		A						
P	P		P	P	P	A	P	P		P						
A	P		A	P	P	P	P	P		A						
P	P		P	P	P	A	P	P		P						
A	A		A	A	A	A	A	P		P						
A	P		P	P	P	P	P	A		A						
P	P		A	A	A	A	A	A		P						
A	P		P	P	A	A	P	P		A						
A	P		A	P	P	P	P	P		P						
P	A		A	A	A	A	A	A		P						
A	P		P	P	P	A	P	P		P						
P	P		P	P	P	A	P	P		A						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	A	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	A	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	A		A	A	A	A	A	A		P						
P	P		P	P	P	P	P	P		P						
A	P		A	A	A	A	A	A		P						

REGISTER OF ATTEN-

For the Month of

DANCE OF PUPILS

.....JUNE..... 2020

Serial No.	Roll No.	NAME OF PUPILS
43.		Sakuntala Musum
44.		Sonmoni Tudu
45.		Rupali kisku
46.		Jahnabi Musum
47.		Mamoni Gosai
48.		Indrajit Mondal
49.		Rumpa Mahato
50.		Sumitra Hemberam
51.		Sima Bauri
52.		Lakshmi Priya Bauri
53.		Bandana Mandi
54.		Simali Baskey
55.		Sabita Mahadani
56.		Barnali Banerjee
57.		Mukta Maji
58.		Pampa Nandi
59.		Sukla Shau
60.		Indrani Maji
61.		Soumay Mondal
62.		Mallika Hemberam
63.		Chintamani Gosai
64.		Susmita Mondal
65.		Manju Mahato
66.		Indrani Maji
67.		Mohan Mondal
68.		Purnima Gosai
69.		Subhajit Mondal
70.		Subhas Musum
71.		Seuli Mondal
72.		Barsha Acharjee
73.		Suchandra Mondal
74.		Mousumi Gosain
75.		Silpi Maji
76.		Sathi Chatterjee
77.		Shrabani Dhibar
78.		Akash karmakar
79.		Bultti kanjilal
80.		Maya Mondal
81.		Durga Mishra
82.		Bunu Gosain
83.		Raghunath Musum
84.		Shachin Karmakar
		No. Present Daily ...
		No. Absent Daily ...
		TOTAL ...

Roll No.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
43.	P	A	P						A	P	A				P	A		
44.	P	P	A						P	P	A				P	P		
45.	A	P	P						P	A	P				A	P		
46.	P	A	P						A	P	A				P	P		
47.	P	P	A						P	A	P				P	A		
48.	A	A	A						A	A	A				A	A		
49.	P	P	P						P	P	P				P	A		
50.	A	P	P						P	A	P				A	A		
51.	P	P	P						A	P	A				P	P		
52.	P	A	P						P	P	P				P	P		
53.	A	P	A						A	P	A				A	A		
54.	P	P	A						P	A	P				P	A		
55.	P	A	P						P	A	P				A	P		
56.	A	P	A						P	A	P				P	P		
57.	P	P	A						P	A	P				P	P		
58.	A	P	P						P	P	A				P	A		
59.	P	P	A						P	P	A				P	P		
60.	A	P	P						P	P	A				P	P		
61.	P	P	A						P	P	P				P	P		
62.	A	P	P						P	P	P				P	P		
63.	P	P	P						A	P	P				P	P		
64.	P	A	P						A	P	P				A	P		
65.	P	P	P						P	A	P				P	A		
66.	P	P	P						P	P	P				P	A		
67.	A	P	P						P	P	P				P	A		
68.	P	P	P						A	P	P				A	P		
69.	P	A	P						A	P	A				P	P		
70.	A	P	P						A	P	P				P	P		
71.	P	P	P						P	A	P				P	P		
72.	P	A	P						P	A	P				P	P		
73.	P	P	A						P	P	A				P	P		
74.	A	P	A						P	P	A				P	P		
75.	A	P	P						P	P	A				P	A		
76.	A	P	P						P	A	P				P	P		
77.	P	P	P						A	P	P				P	A		
78.	P	A	P						A	P	P				P	A		
79.	P	A	P						P	P	P				P	A		
80.	P	P	P						P	P	P				P	A		
81.	P	P	P						P	P	P				P	A		
82.	A	P	P						P	P	P				P	A		
83.	P	P	A						P	P	P				P	P		
84.	P	A	P						P	P	P				P	P		

DANCE													No. of Days			
19	20	21	22	23	24	25	26	27	28	29	30	31	Present	Late Present	Absent on Leave	Absent without Leave
P				A	P	P	A				P					
P				P	P	P	A				P					
A				A	P	A	P				A					
P				P	P	P	P				P					
A				A	A	A	A				A					
P				P	P	P	P				P					
A				P	A	A	P				A					
P				A	P	P	P				P					
P				P	P	A	P				A					
A				A	P	P	P				A					
P				P	P	P	P				P					
P				P	P	P	P				P					
A				P	A	A	P				P					
P				P	P	P	P				A					
P				P	P	A	P				P					
A				P	P	P	P				P					
P				A	P	P	P				A					
P				P	P	A	P				P					
A				P	A	A	P				P					
P				P	P	P	P				P					
P				P	A	P	A				P					
P				P	P	P	P				P					
A				P	P	A	P				P					
P				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					
A				P	P	P	P				P					
P				P	P	P	P				P					

MULTI MEDIA

Training Institute

Registration No. SO219268 of 2014 - 2015.

MADHUKUNDA STATION BAZAR, MADHUKUNDA, PURULIA, PIN - 723121 (W.B)

&

SALTORA NETAJI CENTENARY COLLEGE

Saltora, Bankura, Pin - 722158 (W.B)



Certificate of Merit

TANU BAURI

This is to certify that.....

CHITTA BAURI

Son / Daughter / wife of.....

has successfully completed the training Course on.....

**"BASIC TRAINING OF
COMPUTER APPLICATION"**

.....Jointly Organized by Saltora Netaji Centenary College

& MTI since..... **JANUARY 2020** to **JUNE 2020**..... and he / She was secured

..... **75%**..... of aggregate marks with grade **"B"**.....

*Grade "A+" = 90 % and above marks in the aggregate.

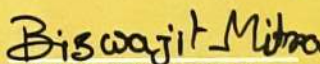
*Grade "A" = 80 - 89 % marks in the aggregate.

*Grade "B" = 50 - 79 % marks in the aggregate.

*Grade "C" = 49 % and below marks in the aggregate.




PRINCIPAL / T.I.C.
S.N.C.C.


CHAIRMAN / PRINCIPAL
(M.T.I.)

A Course in Computer Application

COURSE DURATION :- 150 Hours.

Scope of the Course:

Computer Education has occupied an important place in our educational system and life of our country. It is the language that continues to dominate the nation. Computer is an electronic data processing machine in our daily life. The present course will definitely help the students to achieve the professional success.




Teacher-in-charge
Saltora Netaji Centenary College
P.O.-Saltora, Dist.-Bankura

SYLLABUS

1. The Fundamentals of Computers

In second place in our basic computer courses list is a program most suited for those with very limited or no knowledge of computers. Through the Fundamentals of Computers, basic skills such as identifying the different computer hardware systems, using software applications, and basic functions of the computer, internet, etc are taught.

2. Operating Systems

Be it Windows or macos, building a strong basic foundation of the operating system you are using is very important before learning any further skills. Offered through both online and offline modes, this program offers a platform for students to delve deeper into the theoretical and practical aspects of OS. CPU scheduling and deadlock, memory allocation, networking, and security are some of the major areas covered under this course.

3. Microsoft Office

One of the most popular programs amongst the basic computer courses list is Microsoft Office. Being adept with software programs under Microsoft such as:

- A. Microsoft Word**
- B. Microsoft Excel**
- C. Microsoft PowerPoint**
- D. Microsoft Outlook**
- E. Microsoft Access**




Teacher-in-charge
Saltora Netaji Centenary College
P.O.-Saltora, Dist.-Bankura

SYLLABUS

4. Adobe Photoshop

For aspiring photographers who want to equip themselves with photo editing skills, Adobe Photoshop is one of the most sought-after programs from the basic computer courses list. With tools focused on raster graphics and digital art, this software is most useful in a graphics studio, film and fashion industries, branding and marketing, etc allowing individuals to unleash their creative skills.

5. Communication Using the Internet

Introduction to the Internet including E-mail, World Wide Web (WWW), and how to perform basic research to address company/business needs. Topics include accessing and navigating the Internet, covering concepts, terms, tools, and services such as Internet Service provider (ISP's), newsgroups, and chat rooms. Learn how to browse and search the Internet successfully using popular browsers and search tools. Prerequisites: Fundamentals of PC Use, including Orientation to Windows, or equivalent experience.

6. FoxPro

FoxPro is programming language as well as it develops an application development environment. It is also Database Manager. It is also called Relational Database Management System because of its various features.

It has various different tools which help in development and design of applications in very easy way. It also provides platform for new databases and to perform new tasks on that databases.

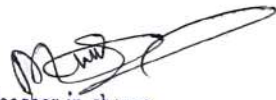
Course Outcome

Basic Training in Computer Application

Upon successful completion of the program, you should have the skills to:

- Work effectively with a range of current, standard, Office Productivity software applications.
- Evaluate, select and use office productivity software appropriate to a given situation.
- Apply basic adult learning and assessment principles in the design, development, and presentation of material produced by office productivity applications.
- Demonstrate employability skills and a commitment to professionalism.
- Operate a variety of advanced spreadsheet, operating system and word processing functions.
- Solve a range of problems using office productivity applications, and adapt quickly to new software releases.
- Maintain quality assurance through critically evaluating procedures and results.




Teacher-in-charge
Saltora Netaji Centenary College
P.O.-Saltora, Dist.-Bankura



30 Hours Certificate Course on

ADVANCE MS WORD

ORGANIZED BY

IQAC

SALTORA NETAJI CENTENARY COLLEGE

SALTORA, BANKURA

- **REGISTRATION IS FREE**
- **SEATS ARE LIMITED**

Seats will be offered on the basis
of first come first serve basis.

FROM

8th May 2023-22nd May 2023



30 Hours Certificate Course 'Certificate Course on Advanced MS Word'

Date: 08.05.2023 - 22.05.2023

Organized by the IQAC, Saltora Netaji Centenary College

Sl. No.	Name	Signature	08.05.23	09.05.23	10.05.2023	11.05.2023	12.05.2023	13.05.2023	14.05.2023	15.05.2023	16.05.2023	17.05.2023	18.05.2023	19.05.2023	20.05.2023	21.05.2023	22.05.2023
1	Anna Gope	Anna Gope	✓		✓	✓	✓		✓		✓		✓	✓	✓	✓	
2	Fulehanda Pal	Fulehanda Pal	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
3	Dipika Chandra	Dipika Chandra	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
4	Chaitali Maji	Chaitali Maji	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
5	Debashish Das	Debashish Das	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
6	Bikash Pal	Bikash Pal	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
7	Bipin Mahato	Bipin Mahato	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
8	Isika Sadhu	Isika Sadhu	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
9	Jamuna Kumbhakar	Jamuna Kumbhakar	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
10	Iswar Gopal	Iswar Gopal	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
11	Dolly Dutta	Dolly Dutta	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
12	Ganga Kumbhakar	Ganga Kumbhakar	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
13	Gabinda Bauri	Gabinda Bauri	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
14	Itu Karmanekar	Itu Karmanekar	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
15	Neha Dhibar	Neha Dhibar	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
16	Mamata Rudra	Mamata Rudra	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
17	Madhumita Mahato	Madhumita Mahato	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
18	Krishna Maji	Krishna Maji	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
19	Joyanti Murmu	Joyanti Murmu	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
20	Jay Bauri	Jay Bauri	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
21	Dipakadham Pal	Dipakadham Pal	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
22	Dipak Baskey	Dipak Baskey	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	
23	Chinmay Murmu	Chinmay Murmu	✓		✓	✓	✓	✓	✓		✓	✓	✓	✓	✓	✓	

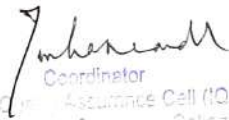


Juhannan
Coordinator
Internal Quality Assurance Cell (IQAC),
Saltora Netaji Centenary College
Bankura, WB - 722158

K. S.
Principal
Saltora Netaji Centenary College
P.O.- Saltora, Dist.- Bankura

24	Rebika Tudu	Rebika Tudu															
25	Chayna Gorain	Chayna Gorain															
26																	
27																	
28																	
29																	
30																	




 Coordinator
 Internal Quality Assurance Cell (IQAC)
 Saltora Netaji Centenary College
 Saltora, Bankura, W.B - 722 501


 Principal
 Saltora Netaji Centenary College
 P.O.- Saltora, Dist.- Bankura

COURSE MODULE

Name of the Certificate Course: Certificate Course on Advanced MS Word

Duration: 30 hrs

Course Outcome: After successful completion of the 30 hrs certificate course, the participants will be able to create, modify, save and print an MS Word file. They will learn the major aspect, functions and characteristics of such application software through both theoretical and practical approach.

Main subject modules for our Microsoft Word Advanced course:

Part 1: Managing & Reviewing Documents - Using Comments - Tracking Changes - Combining Multiple Versions of Documents - Creating an Outline. (5 hours)

Part 2: Working with Reference Tools - Table of Contents - References within a Document - Creating a Bibliography - Index & Reference Tables - References to Other Documents. (5 hours)

Part 3: Using Time Saving Tools - Using Language Tools - Inserting Pre-Defined Text - Using the Navigation Pane. (5 hours)

Part 4: Working with Advanced Graphics & Objects - Inserting Text Boxes - Inserting WordArt - Creating & Editing SmartArt - Using Building Blocks and Quick Parts. (5 hours)

Part 5: Creating Tables in Word - Inserting Tables - Editing Tables - Formatting Tables - Working with Table Data. (5 hours)

Part 6: Creating Equations & Charts - Working with Equations - Creating Charts - Formatting Charts - Analysing Chart Data



Inhammad
Coordinator
Internal Quality Assurance Cell (IQAC)
Saltora Netaji Centenary College
Saltora, Bankura, W.B. - 722158

[Signature]
Principal
Saltora Netaji Centenary College
P.O. Saltora, Dist. Bankura



Mobile : 8967911896
Land Line : 03241 273027

SALTORA NETAJI CENTENARY COLLEGE

(Affiliated to Bankura University)

COLLEGE CODE - 119

SALTORA, 722158, DIST.-BANKURA, WEST BENGAL

E-mail : sncc214@gmail.com

Website : www.saltoranccollege.org

This is certified that **ANNA GOPE** has successfully completed the Add-on Course/Certificate course on "**Certificate Course on Advanced MS Word**" held from **08.05.2023 - 22.05.2023** (of 30 hours duration) conducted by the IQAC in collaboration with the Department of English, Saltora Netaji Centenary College.




Dr. K. K. Biswal
Principal

Saltora Netaji Centenary College
P.O.-Saltora, Dist.-Bankura

Principal
Saltora Netaji Centenary College

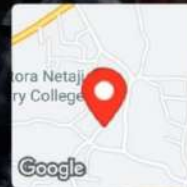


May 8, 2023 1:03:28 PM

Bankura, Medinipur Division 722158
India

23°52'N 86°94'E

137.4m Altitude

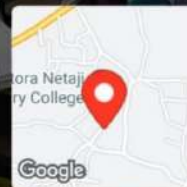


May 8, 2023 1:03:52 PM

Bankura, Medinipur Division 722158
India

23°52'N 86°94'E

137.4m Altitude

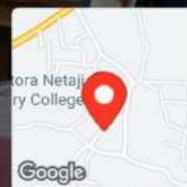


May 8, 2023 1:02:51 PM

Bankura, Medinipur Division 722158
India

23°52'N 86°94'E

137.4m Altitude





STUDY
COMPUTER

Certificate Course in * Computer Application *

(150 hours)

Organized by

*SNCC & Multimedia Training Institute,
Madhukunda, Purulia, W.B.*

You will learn about :-

- Operating Systems
- Microsoft Office
- Adobe Photoshop
- FoxPro
- Communication Using the Internet
- Collect Form from Office.

Seats will be offered on
first come serve basis

 Office
Basics



Starting from :-

2nd January 2023

REGISTER OF ATTEND- FOR THE MONTH

ANCE OF PUPILS
OF JANUARY 2023

Serial No.	Roll No.	NAME OF PUPILS	Sl. No. & dt. of Adm. in the Adm. Reg.	ATTEND -																		
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	1.	Joy Modak		H	P	A	P				P	P		H	H		P					
	2.	Chinta Kumbhakar		O	P	P	P				P	P		O	O		P					
	3.	Subhadip Chakrabarty		L	P	P	P				P	P		L	L		P					
	4.	Sunil Tudu		L	P	P	P				P	P		L	L		P					
	5.	Sourav Dutta		D	A	P	P				P	P		D	D		P					
	6.	Riya Mondal		A	P	P	P				P	P		A	A		P					
	7.	Sumita Mandi		Y	P	P	P				P	P		Y	Y		P					
	8.	Archana Tudu			P	P	P				P	A					A					
	9.	Nilmmoni Murmu		H	A	P	P				P	P		H	H		P					
	10.	Sanadi Hansda		O	P	A	P				P	P		O	O		P					
	11.	Subanta Hansda		L	P	P	P				P	P		L	L		P					
	12.	Antara Mondal		L	P	P	P				P	P		L	L		P					
	13.	Jhilik Bauri		D	P	P	P				A	P		D	D		A					
	14.	Barun Roy		A	P	P	P				P	P		A	A		P					
	15.	Priyanka Roy		Y	A	P	P				P	P		Y	Y		P					
	16.	Charadan Murmu			P	P	P				P	P					P					
	17.	Sonali Hansda		H	P	P	P				P	P		H	H		P					
	18.	Sanjay Grhesh		O	P	P	A				P	P		O	O		P					
	19.	Tanushree Chatterjee		L	P	P	P				P	P		L	L		P					
	20.	Ramen Mandal		L	A	P	P				P	P		L	L		P					
	21.	Chinmay Mandal		D	P	P	P				P	P		D	D		P					
	22.	Ajoy Tudu		A	P	P	P				P	P		A	A		P					
	23.	Somai Mandi		Y	P	P	P				A	A		Y	Y		P					
	24.	Rabi Hembram			P	P	P				P	P					P					
	25.	Bipan Murmu		H	P	P	P				P	P		H	H		P					
	26.	Madhumita Dey		O	P	P	P				P	A		O	O		A					
	27.	Papiya Mandal		L	P	P	A				P	P		L	L		A					
	28.	Binafani Karmakar		L	P	A	P				P	P		L	L		P					
	29.	Kanchan kr Bauri		D	P	A	P				P	P		D	D		P					
	30.	Alo Mandal		A	P	P	P				P	A		A	A		P					
	31.	Piya Singha		Y	P	P	P				P	P		Y	Y		P					
	32.	Payel Roy			P	P	P				P	P					P					
	33.	Anishbar Chakrabarty		H	P	P	A				P	P		H	H		P					
	34.	Biswajit Paul		O	A	P	P				P	P		O	O		P					
	35.	Sunita Paul		L	P	P	P				P	P		L	L		P					
	36.	Soma Maji		L	P	P	P				P	P		L	L		A					
	37.	Shaily Mandal		D	A	P	P				A	P		D	D		P					
	38.	Baishakhi Dhibar		A	P	P	P				P	A		A	A		P					
	39.	Chaitali Dhibar		Y	P	A	P				P	P		Y	Y		P					
	40.	Arati Bauri			P	P	P				P	A					A					
	No. Present daily ...																					
	No. Absent daily ...																					
	TOTAL ...																					

ANCE												No. of days								
20	21	22	23	24	25	26	27	28	29	30	31	Present	Late	Present	Absent	on Leave	Absent	Absent	without	Leave
P	P	P	P	H	P	A														
P	P	P	P	O	P	P														
P	P	P	P	L	P	P														
A	P	P	P	I	P	P														
P	P	P	P	D	P	P														
P	A	P	P	A	P	P														
P	P	P	P	Y	P	P														
P	P	P	P		P	P														
P	P	P	P	H	A	P														
A	P	P	P	O	P	P														
P	P	P	P	L	P	P														
P	P	P	P	I	P	P														
P	P	P	P	D	P	P														
A	P	P	P	A	P	P														
P	P	P	P	Y	P	P														
P	P	P	P		P	P														
P	P	P	P	H	P	A														
P	P	P	P	O	P	P														
P	A	P	L	P	P	P														
P	P	P	P	I	A	P														
A	P	P	P	D	P	P														
P	P	P	P	A	P	P														
P	P	P	P	Y	P	P														
P	P	P	P		P	P														
P	P	P	P	H	P	P														
P	P	P	P	O	P	P														
P	P	P	P	L	P	A														
P	A	P	P	I	P	P														
A	P	P	P	D	P	P														
P	P	P	P	A	P	P														
P	P	P	P	Y	P	P														
P	P	P	P		P	P														

BHARAT STATIONERS, 15 College Square - 73 Ph. 2241 6838

Hindus -

Muslims -

+ Others -

No. of Free Students -

No. of 1/2 Free Students -

No. of working days during the Month -
Average Daily Attendance -
Percentage of Attendance during the Month -



[Signature]
Principal

Saltora Netaji Centenary College
P.O.- Saltora, Dist.- Bankura

REGISTER OF ATTEND- FOR THE MONTH

ANCE OF PUPILS OF JANUARY 2023

		FOR THE MONTH																				
Serial No	Roll No.	NAME OF PUPILS	Sl No. & dt. of Adm. in the Adm. Reg.	ATTEND -																		
				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	41.	Sonali Mandal		H	P	P	P				P	P	H	H	P							
	42.	Shampa Gangopadhyai		O	P	P	P				P	P	O	O	P							
	43.	Juthika Mandal		L	P	P	P				P	P	L	L	P							
	44.	Anamita Mandal		I	P	P	A				P	P	I	I	P							
	45.	Subarna Mahato		D	P	A	P				P	P	D	D	P							
	46.	Biplab Hembram		A	P	A	P				P	P	A	A	P							
	47.	Rakha Phibor		Y	P	P	P				P	P	Y	Y	P							
	48.	Dilip Kora			P	P	P				P	P			P							
	49.	Mamoni Kora		H	A	P	P				P	P	H	H	P							
	50.	Alfana Kora		O	P	P	A				P	P	O	O	P							
	51.	Samarjit Gorai		L	P	P	P				P	P	L	L	P							
	52.	Mamfi Halder		I	P	P	P				A	P	I	I	P							
	53.	Prity Senapati		D	P	P	P				P	P	D	D	P							
	54.	Ambika Chakraborty		A	P	P	P				P	P	A	A	P							
	55.	Sutapa Maji		Y	A	P	P				P	P	Y	Y	P							
	56.	Amit Ruidas			P	A	P				P	P			A							
	57.	Moumita Gadyakar		H	P	P	P				P	P	H	H	P							
	58.	Tarun Chowdhury		O	P	P	P				P	P	O	O	P							
	59.	Amrita Baskey		L	P	P	P				P	P	L	L	P							
	60.	Mousumi Sadhu		I	P	P	P				P	P	I	I	P							
	61.	Chaitali Maji		D	P	P	P				P	P	D	D	P							
	62.	Koushik Mandal		A	A	P	P				P	A	A	A	P							
	63.	Anamika Dawn Modak		Y	P	P	P				P	P	Y	Y	P							
	64.	Pallabi Mandal			P	P	P				A	P			P							
	65.	Anamika Maji		H	P	P	A				P	P	H	H	P							
	66.	Pratima Gurain		O	P	P	P				P	P	O	O	P							
	67.	Subrata Maji		L	A	P	P				P	P	L	L	P							
	68.	Priti Banerjee		I	P	P	P				P	P	I	I	P							
	69.	Priya Chakraborty		D	P	P	P				P	A	D	D	P							
	70.	Anima Dolui		A	P	P	A				P	P	A	A	P							
	71.	Priya Roy		Y	P	P	P				P	P	Y	Y	P							
	72.	Moyne Mandal			P	P	A				P	P			P							
	73.	Anima Mandal		H	P	P	P				P	P	H	H	P							
	74.	Surabhi Mandal		O	P	P	P				P	P	O	O	P							
	75.	Arpita Mishra		L	P	P	P				P	P	L	L	P							
	76.	Rita Bauri		I	P	P	P				P	P	I	I	A							
	77.	Riteuparna Gorai		D	P	P	P				P	P	D	D	P							
	78.	Anjana Meher		A	P	A	P				P	P	A	A	A							
	79.	Riya Banerjee		Y	P	P	P				P	P	Y	Y	P							
	80.	Ankita Sadhu			P	P	P				P	A			P							
	No. Present daily ...																					
	No. Absent daily ...																					
	TOTAL ...																					

ANCE												No. of days				
20	21	22	23	24	25	26	27	28	29	30	31	Present	Late	Absent	Absent on Leave	Absent without Leave
P	P			P	H		P				P					
P	P			P	O		P				P					
P	P			P	L		P				P					
P	P			P	I		P				P					
A	P			P	D		P				P					
P	P			P	A		P				P					
P	A			P	Y		P				P					
P	P			P			P				P					
P	P			P	H		P				P					
P	P			P	O		P				P					
P	P			P	L		P				P					
P	P			P	I		P				A					
P	P			P	D		P				A					
P	P			P	A		P				A					
P	P			P	Y		P				P					
P	A			P			P				P					
P	P			P	H		A				P					
P	P			P	O		P				A					
P	P			P	L		P				P					
A	P			P	I		P				P					
P	P			A	D		P				P					
P	P			A	A		P				P					
P	P			A	Y		P				P					
P	P			P			P				P					
P	P			P	H		P				P					
P	P			P	O		A				P					
P	P			P	L		A				P					
P	P			P	I		P				P					
P	P			P	D		P				P					
P	P			P	A		P				P					
A	P			P	Y		P				P					
A	P			P			P				P					

BHARAT STATIONERS, 15 College Square - 73 Ph. 2241 6838

Hindus - Muslims - + Others -
No. of Free Students - No. of 1/2 Free Students -

No. of working days during the Month -
Average Daily Attendance -
Percentage of Attendance during the Month -



[Signature]
Principal
Saltora Netaji Centenary College
P.O.- Saltora, Dist.- Bankura

REGISTER OF ATTEND- FOR THE MONTH

Serial No.	Roll No.	NAME OF PUPILS
1.	Joy Modak	
2.	Chinta Kumbhakar	
3.	Subhadip Chakrabarty	
4.	Sunil Tudu	
5.	Sourav Dutta	
6.	Riya Mondal	
7.	Sumita Mandi	
8.	Archana Tudu	
9.	Nikmani Murmu	
10.	Sonadi Hansda	
11.	Susanta Hansda	
12.	Antara Mondal	
13.	Jhilik Bauri	
14.	Barun Roy	
15.	Priyanka Roy	
16.	Chandan Murmu	
17.	Sonali Hansda	
18.	Sanjay Ghosh	
19.	Tanushree Chatterjee	
20.	Ramen Mandal	
21.	Chinmay Mandal	
22.	Ajoy Tudu	
23.	Somai Mandi	
24.	Rabi Hembram	
25.	Bipan Murmu	
26.	Madhumita Dey	
27.	Papita Mandal	
28.	Binapani Karmakar	
29.	Kanchan kr Bauri	
30.	Ala Mandal	
31.	Piya Singha	
32.	Payel Roy	
33.	Anishar Chakrabarty	
34.	Biswajit Paul	
35.	Sunita Paul	
36.	Soma Maji	
37.	Shikhy Mandal	
38.	Baishakhi Dhibar	
39.	Chaitali Dhibar	
40.	Arati Bauri	
No. Present daily ...		
No. Absent daily ...		
TOTAL ...		

BHARAT STATIONERS, 15 College Square - 73 Ph. 2241 6838

ATTEND -																			
Roll No.	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				A		P		P			P		P		P		
	P	A				P		P		P			P		A		P		
	P	P				P		A		P			P		P		P		
	A	P				P		P		P			P		A		A		
	P	P				P		P		P			P		P		P		
	P	P				P		P		A			P		P		P		
	P	P				A		P		P			P		P		P		
	P	A				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	A	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		A			P		P		P		
	P	P				P		A		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P				P		P		P			P		P		P		
	P	P																	

Hindus -

Muslims -

+ Others -

No. of Free Students -

No. of 1/4 Free Students -

ANCE OF PUPILS OF JUNE 2023

ANCE												No. of days							
20	21	22	23	24	25	26	27	28	29	30	31	Present	Late	Present	Absent	on Leave	Absent	without	Leave
A	P	P				P		H											
A	P	P				P		D											
P	P	P				P		L											
P	P	P				P		I											
A	P	P				P		D											
P	P	A				P		A											
P	P	P				P		Y											
P	P	P				P													
A	P	P				P		H											
P	P	P				P		D											
P	P	A				P		L											
A	P	P				A		I											
P	P	P				P		D											
P	P	A				P		A											
P	P	P				P		Y											
P	P	P				P													
P	P	P				P		H											
P	P	P				P		D											
P	P	P				P		L											
P	A	P				P		I											
P	A	P				P		D											
P	P	A				P		A											
P	P	A				P		Y											
P	P	P				P													
P	P	P				P		H											
P	P	P				A		O											
P	P	P				P		L											
P	P	P				P		I											
P	P	P				P		D											
P	P	P				P		A											
P	P	P				P		Y											
P	P	P				P													
P	P	A				P		H											
P	P	P				P		D											
P	P	P				P		L											
P	P	P				P		I											
A	P	P				P		D											
P	P	P				P		A											
P	P	P				P		Y											
P	P	P				P													
P	P	P				A													
P																			

No. of working days during the Month -
Average Daily Attendance
Percentage of Attendance during the Month -



[Signature]
Principal
Saltora Netaji Centenary College
P.O.- Saltora, Dist.- Bankura

ANCE OF PUPILS
OF JUNE 2023

[illegible]

Hindus -	Muslims -	+ Others -
No. of Free Students -	No. of $\frac{1}{2}$ Free Students	

ANCE											No. of			
✓ 20	✓ 21	✓ 22	✓ 23	✓ 24	✓ 25	✓ 26	✓ 27	✓ 28	(29) 30	31	Present	Late	Present	Absent on Leave
P	A		P				P	H						
P	A	P					A	O						
P	P	P					A	L						
P	P	P					P	I						
P	A	P					P	D						
P	P	P					P	A						
A	P	P					P	Y						
P	P	A					P							
P	P	P					A	H						
P	P	P					P	O						
P	P	A					P	L						
P	P	P					P	I						
P	P	P					A	D						
P	P	P					P	A						
A	P	P					P	Y						
P	P	P					P							
P	A	P					P	H						
P	P	P					A	O						
P	P	P					A	L						
P	P	A					P	I						
P	P	P					P	D						
A	P	P					P	A						
A	P	P					P	Y						
P	P	P					P							
P	P	P					P	H						
P	P	A					P	O						
P	P	P					P	L						
P	P	P					A	T						
P	P	P					A	D						
P	P	P					P	A						
P	P	P					P	X						
P	P	A					P							
A	P	P					P	H						
P	P	P					P	O						
P	P	P					P	L						
P	P	A					P	I						
P	A	P					P	D						
P	P	P					P	A						
P	P	P					P	X						
P	P	A					P							

No. of working days during the Month -	
Average Daily Attendance -	
Percentage of Attendance during the Month -	



Saltora Netaji Centenary College
P.O.- Saltora, Dist.- Bankura

MULTI MEDIA

Training Institute

Registration No. SO219268 of 2014 - 2015.

MADHUKUNDA STATION BAZAR, MADHUKUNDA, PURULIA, PIN - 723121 (W.B)

&

SALTORA NETAJI CENTENARY COLLEGE

Saltora, Bankura, Pin - 722158 (W.B)



Certificate of Merit

This is to certify that..... **MADHUMITA DEY**

Son / Daughter / wife of..... **SUKHAMAY DEY**

has successfully completed the training Course on..... **"BASIC TRAINING OF**

COMPUTER APPLICATION"

.....Jointly Organized by Saltora Netaji Centenary College

& MTI since..... **JANUARY 2023** to **JUNE 2023** and he / She was secured

93% of aggregate marks with grade **"A+"**

*Grade "A+" = 90 % and above marks in the aggregate.

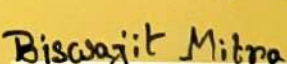
*Grade "A" = 80 - 89 % marks in the aggregate.

*Grade "B" = 50 - 79 % marks in the aggregate.

*Grade "C" = 49 % and below marks in the aggregate.




PRINCIPAL / T.I.C.
S.N.C.C.


Biswajit Mitra.
CHAIRMAN / PRINCIPAL
(M.T.I.)

A Course in Computer Application

COURSE DURATION :- 150 Hours.

Scope of the Course:

Computer Education has occupied an important place in our educational system and life of our country. It is the language that continues to dominate the nation. Computer is an electronic data processing machine in our daily life. The present course will definitely help the students to achieve the professional success.



SYLLABUS

1. The Fundamentals of Computers

In second place in our basic computer courses list is a program most suited for those with very limited or no knowledge of computers. Through the Fundamentals of Computers, basic skills such as identifying the different computer hardware systems, using software applications, and basic functions of the computer, internet, etc are taught.

2. Operating Systems

Be it Windows or macos, building a strong basic foundation of the operating system you are using is very important before learning any further skills. Offered through both online and offline modes, this program offers a platform for students to delve deeper into the theoretical and practical aspects of OS. CPU scheduling and deadlock, memory allocation, networking, and security are some of the major areas covered under this course.

3. Microsoft Office

One of the most popular programs amongst the basic computer courses list is Microsoft Office. Being adept with software programs under Microsoft such as:

- A. Microsoft Word**
- B. Microsoft Excel**
- C. Microsoft PowerPoint**
- D. Microsoft Outlook**
- E. Microsoft Access**



Course Outcome

Basic Training in Computer Application

Upon successful completion of the program, you should have the skills to:

- Work effectively with a range of current, standard, Office Productivity software applications.
- Evaluate, select and use office productivity software appropriate to a given situation.
- Apply basic adult learning and assessment principles in the design, development, and presentation of material produced by office productivity applications.
- Demonstrate employability skills and a commitment to professionalism.
- Operate a variety of advanced spreadsheet, operating system and word processing functions.
- Solve a range of problems using office productivity applications, and adapt quickly to new software releases.
- Maintain quality assurance through critically evaluating procedures and results.



A handwritten signature in blue ink, appearing to be "H. S.", written over the printed name "Principal".

Principal

Saltora Netaji Centenary College
P.O.- Saltora, Dist.- Bankura

