

**Departmental Notice & Resolutions**  
**Department of Geography**  
**SNCC**

**2018-19**

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 22/08/2018

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on 23/08/2018 at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Routine of the academic session 2018-19
2. Distribution of work load among the teachers of the department, 2018-19
3. Preparation of academic calendar of 2018-19
4. Misc.



A handwritten signature in black ink, appearing to read "J. K. Saha".

Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

#### Signature of teachers

1. 'Buddhadev Saha'
2. Buddhadev Saha
- 3.
- 4.
- 5.

## Resolution

Meeting No: 1  
Venue: Department of Geography


Date: 22/08/2018  
Time: 3.00 pm

1. 
2. 
3. 
- 4.

In the meeting unanimously following resolution were made:

1. The class routine, session 2018-19 of the department of Geography must be provided to the students within 3 days to run the teaching-learning process smoothly.
2. The Syllabus of the 3<sup>rd</sup> Year (Burdwan University) and Semester I & III (Bankura University) were discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department.
3. The probable time schedule of academic and other activities of the session were discussed and the Academic calendar of 2018-19 was prepared.
4. An orientation programme shall be organized at the beginning of the session for the 1<sup>st</sup> semester students.

As there was no more agenda, the meeting ended thanking the chair.

  
Teacher-in-Charge  
Saltora Net Centenary College  
P.O. Saltora, Bankura



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 04.09.2018

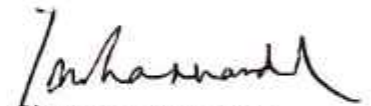
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on 05.09.2018 at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Departmental Seminar
2. Publication of Wall Magazine
3. Organization of seminar.
4. Misc.



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No. 2

Venue: Dept. of Geography

Date: 05.09.2018

Time: 3.00 pm

1. *Tushar Mandal*  
3. *Frank*

2. *Buddhadev Shit*  
4.

In the meeting unanimously following resolution were made:

1. The date of departmental seminar was fixed on 14/12/2018 as per the resource person's consent and the presences of the faculty members as well as attendance of the students were made compulsory in the seminar.
2. The task to prepare the Wall Magazine will be given to the 3rd year students who would take the collected articles of the students and edit. And the Wall Magazine will be tentatively published on 11.09.2018.
3. Resolved that measures shall be taken to organize a seminar in this department in the coming months. It is decided that the Head of the department Dr. Tushar Mandal will act as a convener of such seminar whereas Mr. Buddhadev Shit will act the organizing secretary. Some eminent resource persons shall be requested to act as resource person. Mr. Tapas Paramanik will look after the registration and so.
4. All the faculty members were decided to insist the students to attend classes regularly.

As there was no more agenda, the meeting ended thanking the chair.

*[Signature]*  
Teacher-in-Charge  
Saltora Netaji Centenary College  
Saltora, Dist. Bankura



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 09.01.2019

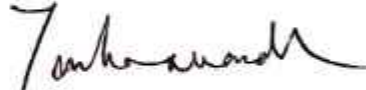
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **09.01.2019** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Test Examination of 3<sup>rd</sup> Year Student, 2018-19
2. Question Paper Set
3. Evaluation of the Answer scripts
4. Conduction of Field work
5. Misc.



  
Signature of the HoD  
Department of Geography  
Saltora Netaji Centenary College  
P.O. - Saltora, Dist. - Bankura

## Resolution

Meeting No: 3  
Venue: Dept. of Geography

Date: 09.01.2019  
Time: 3.00 pm

1. Tushar Mandal  
3. Buddhadev Shrivastava

2. Paramita  
4.

In the meeting unanimously following resolution were made:

1. The test examination, 2018-19 of part III was decided to be 100 marks.
2. The preparation of question paper for the test examination of part III was discussed and allotted to Mr. Tushar Mandal to prepare the question papers of 100 marks.
3. Mr. Tushar Mandal would evaluate all the answer scripts of 3<sup>rd</sup> year test Examination.
4. Resolved that the Field Work of the concerned Semester-VI students shall be conducted at the nearby Kharbona village, Saltora, Bankura, W.B. as a part of their curriculum.
5. All the faculty members were decided to insist the students to attend classes regularly.

As there was no other agenda, the meeting ended with thanks to the chair.



  
Teacher-in-Charge  
Saltora Netaji Centenary College  
P.O. - Saltora, Dist. - Bankura





## Resolution

Meeting No: 4  
Venue: Dept. of Geography

Date: 20/03/2019  
Time: 3.00 pm

1. 
  2. 
  3. 
  4. 
- 

In the meeting unanimously following resolution were made:

1. The Internal Assessment of Semester I & III, 2018-19 were decided to be 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10) marks.
2. The preparation of question paper for the internal assessment was discussed and allotted to Mr. Buddhadev Shit, Tapas Paramanik and Tushar Mandal. And the date of submission of question papers is 25.03.2019
3. All the faculty members were requested to complete their respective syllabus before the Internal Assessment.

As there was no more agenda, the meeting ended with thanks to the chair.



  
Teacher-in-Charge  
Saltora Netaji Centenary College  
P.O. Saltora, Dist. Bankura

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 20/03/2019

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on 20/03/2019 at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Discussion regarding average students
2. Emphasis on attendance
3. Miscellaneous.



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 4  
Venue: Dept. of Geography

Date: 20/03/2019

Time: 3.00 pm

1. Imhant
3. Pankaj

2. Boddhadev Shrivastava
- 4.

In the meeting unanimously following resolution were made:

1. The Teachers of the Geography Department found during the classes that a good percentage of students of the department of Geography are average in the studies. They are also, to a good extent, casual and inattentive in the class room. Therefore, it was resolved that teachers will provide extra attention and care to such students keeping in mind their career.
2. There is a tendency among the students of the Geography Department to bunk the classes in the College due to different causes. Sometimes, they are found occupied in their house-hold activities on account of adverse socio-economic reasons. Henceforth, it was resolved that students will be counseled about the importance of the attendance. If required, guardians will be called to the college to persuade them to send their wards to the college regularly.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.



  
Teacher-in-Charge  
Saltora Netaji Centenary College  
Saltora, Dist. Bankura

**2019-20**

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 05.07.2019

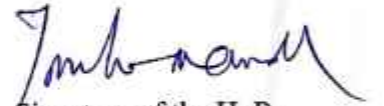
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **05.07.2019** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Routine of Semester I, III & V, 2019-20
2. Distribution of work load among the teachers of the department, 2019-20
3. Preparation of academic calendar of 2019-20 of Semester I, III & V
4. Wall magazine Publication
5. Misc.



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 1  
Venue: Dept. of Geography

Date: 05.07.2019  
Time: 3.00 pm

1. 
2. 
3. 
4. 

In the meeting unanimously following resolution were made:

1. The class routine, session 2019-20 of the department of Geography must be provided to the students within 3 days to run the teaching-learning process smoothly.
2. The Syllabus of Semester I, III & V (Bankura University) was discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department.
3. The probable time schedule of academic and other activities of the session were discussed and the Academic calendar of 2019-20 was prepared.
4. Resolved that the annual college magazine will be prepared by the students and be preferably displayed next week.
5. An orientation programme shall be organized at the beginning of the session for the 1<sup>st</sup> semester students.

As there were no more agenda, the meeting ended with thanks to the chair.



Teacher-in-Charge  
Saltora



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 17.07.2019

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on 17.07.2019 at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Orientation of new students
2. Purchasing new books
3. Departmental routine preparation
4. Misc.



  
Signature of the HoD  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 2  
Venue: Dept. of Geography

Date: 17.07.2019  
Time: 3.00 pm

1. *Imhanda*
2. *Paramit*
3. *Buddhadev Shit*
- 4.

In the meeting unanimously following resolution were made:

1. The honorable teachers of the Department of Geography unanimously resolved to arrange an Orientation Programme for the students of B.A. Sanskrit Honours & Programme of Semester-I, III & V (B.K.U.) for the new session-2019-2020 (July, 2019 – December, 2019) on 23.07.2019.
2. The teachers of the Department of Sanskrit unanimously resolved to convey the message of shortage of Geography books to the Hon'ble Teacher-in-charge and request him to provide the new books at the earliest in the interest of the student community. In this regard, the teachers will prepare the book list and hand it over to the purchasing committee.
3. It was unanimously resolved that teachers will sit together and enter their names in the College routine supplied by Routine Committee. Classes will be arranged in such a way that the students could enjoy it and do not feel overburdened and boring.
4. All the faculty members were decided to insist the students to attend classes regularly.

As there is no other agenda, the meeting ended with thanks to the chair.



*[Signature]*  
**Teacher-in-Charge**  
Saltora Netaji Centenary College  
P.O. - Saltora, Dist. - Bankura



# Saltora Netaji Centenary College

## Department of Geography

*Letter No:*

*Date: 01/10/2019*

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on 01/10/2019 at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Internal Assessment of Semester I, III & V, session 2019-20
2. Question Paper Set, session 2019-20
3. Evaluation of the Answer Scripts, session 2019-20
4. Misc.



*Z. M. Mandal*  
Signature of the HoD  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 3  
Venue: Dept. of Geography

Date: 01/10/2019  
Time: 3.00 pm

1. *Tushar Mandal*
2. *Tapas Karmakar*
3. *Buddhadeb Shit*
- 4.

In the meeting unanimously following resolution were made:

1. The Internal Assessment of Semester I, III & V, session 2019-20 were decided to be 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10) marks.
2. The preparation of question paper for the internal assessment was discussed and allotted to Mr. Tushar Mandal, Mr. Buddhadeb Shit and Mr. Tapas Karmakar. And the date of submission of question paper is 17.10.2019.
3. As per the question paper setter of the allotted papers teachers have to evaluate the answer scripts or projects.
4. All the faculty members were decided to insist the students to attend classes regularly.

As there is no more agenda, the meeting ended with thanks to the chair.



*[Signature]*  
Teacher-in-Charge  
Saltora Netaji Centenary College  
Saltora, Bankura

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 07.01.2020

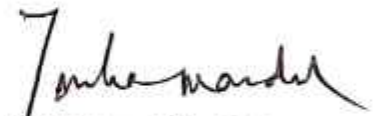
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **08.01.2020** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Preparation of academic calendar of 2019-20 of Semester II, IV & VI
2. Routine of Semester II, IV & VI
3. Distribution of work load among the teachers of the department
4. Misc.



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Bankura

## Resolution

Meeting No: 4  
Venue: Dept. of Geography

Date: 08.01.2020  
Time: 3.00 pm

1. *Indravel*
3. *Buddhadev Smt*
- 5.

2. *Paramita*
- 4.

In the meeting unanimously following resolution were made:

1. The class routine of semester II, IV & VI, session 2019-20 of the department of Geography must be provided to the students within 3 days to run the teaching-learning process smoothly.
2. The Syllabus of semester II, IV & VI, session 2019-20 (Bankura University) were discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department.
3. The probable time schedule of academic and other activities of the session of 2019-20 of Semester II, IV & VI were discussed and the Academic calendar of 2019-20 of Semester II, IV & VI was prepared.
4. All the teachers were confirmed to take special care as well as counseling to the students as all are in a lockdown situation and confined in home.

As there is no more agenda, the meeting ended with thanks to the chair.



*[Signature]*  
Teacher-in-Charge  
Saltora Netaji Centerari College  
P.O. Saltora, Dist. Bankura

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 21/03/2020

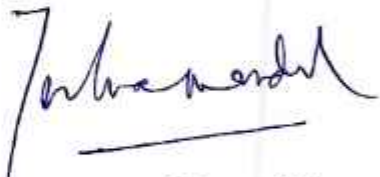
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **online** mode 21/03/2020 at 11.00 am  
So, all are requested to attend the meeting positively.

#### Agenda:

1. Commencement of teaching-learning process on online digital mode due to COVID-19 pandemic.
2. Internal Assessment of Semester II, IV & VI, session 2019-20
3. Question Paper Set, session 2019-20
4. Evaluation of the Answer Scripts or Assignments, session 2019-20
5. Misc.



  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 4  
Venue: Online (Google Meet)

Date: 21/03/2020  
Time: 3.00 pm

1. *Tushar Mandal*  
3. *Paramita*

2. *Buddhadev Shit*  
4.

In the meeting unanimously following resolution were made:

1. As per the notification issued by Bankura University vide No. RO/BKU/156/2020 dated 18/03/2020 due to COVID-19, the College will remain closed till 15/04/2020. Due to the current Lockdown situation teaching-learning process on Online digital mode (Whatsapp/voicecall/videocall/email/etc.) will be started from next week (4th week) of March, 2020 by Department of Geography.
2. The Internal Assessment of Semester II, IV & VI, session 2019-20 were decided to be on online mode assignment and 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10).
3. The preparation of question paper for the internal assessment, session 2019-20 was discussed and allotted to Tushar Mandal, Buddhadev Shit, Tapas Paramanik and Bishnu Mondal. And the date of submission of question paper is 25.03.2020.
4. As per the question paper setter of the allotted papers teachers have to evaluate the answer scripts or projects.
5. All the faculty members were requested to complete their respective syllabus before the Internal Assessment.

As there is no more agenda, the meeting ended with thanks to the chair.



Teacher-in-charge  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

**2020-21**

# SALTORA NETAJI CENTENARY COLLEGE

## DEPARTMENT OF GEOGRAPHY

LETTER NO:

DATE: 01.08.2020

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **online** mode 01.08.2020 at 3.00 pm. So, all are requested to attend the meeting positively.

Agenda:

1. Orientation Programme
2. Routine of Semester I, III & V, 2020-21
3. Distribution of work load among the teachers of the department
4. Preparation of academic calendar of 2020-21 of Semester I, III & V
5. Misc.



  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura



## Resolution

Meeting No: 1  
Venue: Online (Google Meet)

Date: 01.08.2020  
Time: 2.00 pm

1. *Jubha Kundu*  
3. *Buddhadev Shit*

2. *Paramita*  
4.

In the meeting unanimously following resolution were made:

1. The honourable teachers of the Department of Geography unanimously resolved to arrange an online Orientation Programme for the students of B.Sc. Geogaphy Honours & Programme of Semester-I, III & V (B.K.U.) for the new Academic Session -2020-2021 on 24.11.2020.
2. The class routine of session 2020-21 of the department of Geography must be provided to the students within 3 days to run the online teaching-learning process smoothly.
3. The Syllabus of Semester I, III & V, 2020-21 (Bankura University) was discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department.
4. The probable time schedule of academic and other activities of the session were discussed and the Academic calendar of 2020-21 was prepared.
5. An orientation programme shall be organized at the beginning of the session for the 1<sup>st</sup> semester students.

As there was no more agenda, the meeting ended with thanks to the chair.



Teacher-in-charge  
Saltora Netaji Centenary College  
P.O.-Saltora. Dist.-Bankura

# SALTORA NETAJI CENTENARY COLLEGE

## DEPARTMENT OF GEOGRAPHY

LETTER NO:

DATE: 26/02/2021

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **online** mode 26/02/2021 at 3.00 pm  
So, all are requested to attend the meeting positively.

#### Agenda:

6. Internal Assessment of Semester I, III & V, session 2020-21
7. Question Paper Set, session 2020-21
8. Evaluation of the Answer scripts, session 2020-21
9. Misc.



  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 2

Venue: Online (Google Meet)

Date: 26/02/2021

Time: 2.00 pm

1. Tushar Mandal  
3. Paramik

2. Buddhadev Shit  
4.

In the meeting unanimously following resolution were made:

1. The Internal Assessment of Semester I, III & V, session 2020-21 was decided to be on online mode and 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10).
2. The preparation of question paper for the internal assessment was discussed and allotted to Dr. Tushar Mandal, Buddhadev Shit and Tapas Paramanik. And the date of submission of question paper is 03.03.2021.
3. As per the question paper setter of the allotted papers teachers have to evaluate the answer scripts or assignments.
4. All the teachers were confirmed to take special care as well as counseling to the students as all are in a lockdown situation and confined in home.

As there was no more agenda, the meeting ended with thanks to the chair.



Teacher-in-charge  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

# SALTORA NETAJI CENTENARY COLLEGE

## DEPARTMENT OF GEOGRAPHY

DATE: 25/04/2021

LETTER NO:

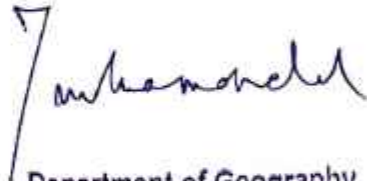
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **online** mode on 25/04/2021 at 3.00pm  
So, all are requested to attend the meeting positively.

#### Agenda:

1. Preparation of academic calendar of 2020-21 of Semester II, IV & VI
2. Routine of Semester II, IV & VI, 2020-21
3. Distribution of work load among the teachers of the department, 2020-21
4. Misc.



  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 3  
Venue: Online (Google Meet)

Date: 25/04/2021

Time: 3.00 pm

1. *Tukhanda*
3. *Ramulu*

2. *B. C. D. H. S. W.*
- 4.

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In the meeting unanimously following resolution were made:

1. The class routine of semester II, IV & VI, session 2020-21 of the Department of Geography must be provided to the students through the respective Whats App group within 3 days to run the teaching-learning process smoothly.
2. The Syllabus of semester II, IV & VI, 2020-21 (Bankura University) were discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department through the respective Whats App group.
3. The probable time schedule of academic and other activities of the session of 2020-21 of Semester II, IV & VI were discussed and the Academic calendar of 2020-21 of Semester II, IV & VI was prepared.

As there were no more agenda, the meeting ended with thanks to the chair.

Teacher-in-charge  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

# SALTORA NETAJI CENTENARY COLLEGE

## DEPARTMENT OF GEOGRAPHY

LETTER NO:

DATE: 19/06/2021

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that **online** departmental meeting will be held on 19/06/2021 at 3.00 pm in the department. So, all are requested to attend the meeting positively.

Agenda:

1. Internal Assessment of Semester II, IV & VI, session 2020-21
2. Question Paper Set, 2020-21
3. Evaluation of the Answer scripts, session 2020-21
4. Misc.



*Indranil*  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 4  
Venue: Online (Google Meet)

Date: 19/06/2021  
Time: 3.00 pm

1. *Tushar Mandal*
  2. *Paramanik*
  3. *Buddhadev Shit*
  - 4.
- 

In the meeting unanimously following resolution were made:

1. The Internal Assessment of Semester II, IV & VI, session 2020-21 were decided to be on online mode assignment and 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10) marks.
2. The preparation of question paper for the internal assessment was discussed and allotted to Dr. Tushar Mandal, Buddhadev Shit and Tapas Paramanik. And the date of submission of question paper is 25.06.2021.
3. As per the question paper setter of the allotted papers teachers have to evaluate the answer scripts or assignment.
4. All the faculty members were requested to complete their respective syllabus before the Internal Assessment.

As there was no such agenda, the meeting ended with thanks to the chair.



Teacher-in-charge  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

**2021-22**



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 21/08/2021

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on 21/08/2021 at 2.00 pm on **online mode**. So, all are requested to attend the meeting positively.

#### Agenda:

1. Routine of Semester I, III & V, 2021-22
2. Distribution of work load among the teachers of the department, 2021-22
3. Preparation of academic calendar of 2021-22 of Semester I, III & V
4. Orientation Programme.
5. Misc.



  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 1  
Venue: Online (Google Meet)

Date: 21/08/2021  
Time: 2.00 pm

1. *Jinkarman*
3. *Paramish*

2. *Buddhader Sir*
- 4.

In the meeting unanimously following resolution were made:

1. The class routine of Semester I, III & V, session 2021-22 of the department of Geography must be provided to the students within 3 days to run the online teaching-learning process smoothly.
2. The Syllabus of Semester I, III & V (Bankura University) was discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department.
3. The probable time schedule of academic and other activities of the session were discussed and the Academic calendar of session 2021-22 was prepared.
4. An orientation programme shall be organized at the beginning of the session for the 1<sup>st</sup> semester students.

As there was no more agenda the meeting ended with thanks to the chair.



Teacher-in-charge  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 02.11.2021

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **02.11.2021** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Commencement of offline classes of Semester-I, III & V (B.K.U.) for the new Academic Session -2021-2022
2. New class routine of Semester-I, III & V (B.K.U.) for the new Academic Session -2021-2022
3. Organization of an international seminar
4. Miscellaneous



Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No:2

Venue: Dept. of Geography

1. *Tushar Mandal*
3. *Buddhadev Shit*

2. *Paramik*
- 4.

Date: 02.11.2021

Time: 3.00 pm

In the meeting unanimously following resolution were made:

An urgent meeting of the Sanskrit Department was held on 02/11/2021 at 3.00 P.M. in the Department of Geography. The discussion mainly focused on Commencement of Offline classes of Semester-I, III & V (B.K.U.) for the new Academic Session -2021-2022. The following resolutions were taken unanimously:

- 1) As per vide Ref. No.- RO/BKU/478A/2021 dated 29/10/2021 **offline classes** of B.Sc. Honours & Programme of Semester- I, III & V (B.K.U.) for the new Academic Session -2021-2022 will commence on and from 16/11/2021. All the concerned teachers are requested to take necessary steps in this regard. It was also decided that 1st semester students will come to the college on Mondays, Wednesdays & Fridays of the week and 3rd & 5th semester students will not come to college on those days and will have online classes. 3rd & 5th semester students will come to the college on Tuesdays, Thursdays and Saturdays of the week and 1st semester students will not come to college on those days and will have online classes.
- 2) Routine Committee would prepare New Draft Master routine of blended mode (offline & online mode) within five days.
- 3) Resolved that measures shall be taken to organize a seminar in this department. It is decided that the Head of the department Dr. Tushar Mandal will act as a convener of such seminar whereas Mr. Buddhadev Shit will act the organizing secretary. Some eminent resource persons shall be requested to act as resource person.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.



*Kb*  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

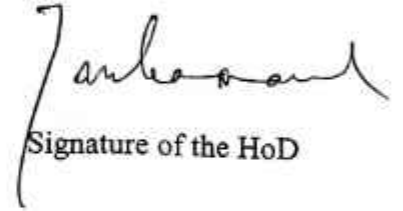
Date: 14.12.2021

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **14.12.2021** at 3.30 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Internal Assessment of Semester I, III & V 2021-22
2. Question Paper Set, 2021-22
3. Evaluation of the Answer Scripts, 2021-22
4. Misc.

  
Signature of the HoD



Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 3  
Venue: Dept. of Geography

Date: 14.12.2021  
Time: 3.30 pm

1. *Jubhant*  
3. *Paramik*

2. *Buddhadev Shit*  
4.

In the meeting unanimously following resolution were made:

1. The Internal Assessment of Semester I, III & V, session 2021-22 was decided to be 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10) marks. Teachers of the department may opt for project also (10 marks.)
2. The preparation of question paper for the internal assessment was discussed and allotted to Dr. Tushar Mandal, Buddhadev Shit and Tapas Paramanik. And the date of submission of question paper is 20.12.2021.
3. As per the question paper setter of the allotted papers teachers have to evaluate the answer scripts or projects.
4. All the teachers were confirmed to take special care as well as counseling to the students as all are in a lockdown situation and confined in home.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.



*KB*  
Principal  
Saltora Netaji Centenary College  
P.O. - Saltora, Dist. - Bankura

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 09.02.2022

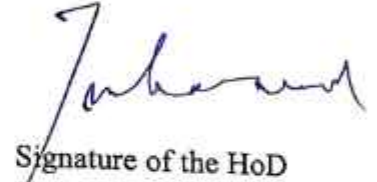
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **09.02.2022** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Preparation of academic calendar of 2021-22 of Semester II, IV & VI
2. Routine of Semester II, IV & VI, 2021-22
3. Distribution of work load among the teachers of the department, 2021-22
4. Mentor-Mentee group formation, 2021-22
5. Misc.





Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O., Saltora, Dist.-Bankura

## Resolution

Meeting No: 4  
Venue: Dept. of Geography

Date: 09.02.2022  
Time: 3.00 pm

1. 
2. 
3. 
4. 

In the meeting unanimously following resolution were made:

1. The class routine of semester II, IV & VI, session 2021-22 of the department of Geography must be provided to the students within 3 days to run the teaching-learning process smoothly.
2. The Syllabus of semester II, IV & VI (Bankura University) were discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department.
3. The probable time schedule of academic and other activities of the session 2021-22 of Semester II, IV & VI were discussed and the Academic calendar of 2021-22 of Semester II, IV & VI was prepared.
4. The Mentor-Mentee group would be prepared by Dr. Sandip Tikait and the same would be provided to the students as well as teachers of the department within 5 days
5. All the faculty members were decided to insist the students to attend classes regularly.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.

  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura





# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 24.02.2022


### Notice

It is hereby notified to all the staff of the Department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **24.02.2022** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Introduction of Mentor-Mentee system in the college.
2. Publication of Wall Magazine 'Geographia'.
3. Conduction of Field-work
4. Miscellaneous.



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O. - Saltora, Dist. - Bankura

## Resolution

Meeting No: 5  
Venue: Dept. of Geography

Date: 24.02.2022  
Time: 3.00 pm

1. *Tubehar*  
3. *Buddhader Sir*

2. *Paramik*  
4. *Paramik*

In the meeting unanimously following resolution were made:

A general meeting of the Department of Geography was held on 24/02/2022 at 3.00 P.M. in room no.-19. The discussion mainly focused on Introduce of Mentor-Mentee system in the college for Semester-II, IV & VI (B.K.U.) form the new Academic Session -2021-2022. The following resolutions were taken unanimously:

1. As per decisions of Academic Committee Meeting dated – 23/02/2022, it was decided that Mentor-Mentee System will be newly introduce from the 1st week of March, 2022 for Semester-II, IV & VI (A.Y.- 2021-22). All the respective teachers are requested to take necessary steps in this regard. HoD will prepare and submitted the list of Mentor-Mentee to the IQAC Coordinator within time. All the respective teachers/mentors who will be allotted mentor-mentee groups by the HoD should meet their respective groups during their free time/ vacant period. All the respective teachers/mentors will inform their mentees and take separate attendance. All the respective teachers/mentors would take the responsibility of resolving the problems of Mentees.
2. Resolved that students will be conveyed to start making the wall magazine of the department which will be inaugurated next month.
3. Resolved that the annual excursion cum field-work will be organized at Sundarban, South 24 Pargana, West Bengal with the students of Semester-VI & IV. Application letter will be forwarded to the honorable Principal for necessary permission and grants. Notice, Self-declaration will be given out to the students. Mr. Tapas Paramanik is being given the responsibility to carry out the event.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.

*KB*  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bar 3



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 30/04/2022

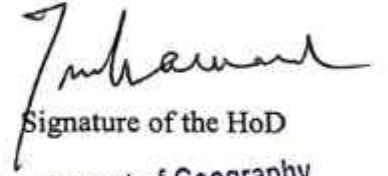
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on 30/04/2022 at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Internal Assessment of Semester II, IV & VI, session 2021-22
2. Question Paper Set, 2021-22
3. Evaluation of the Answer Scripts, 2021-22
4. Misc.





Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 5  
Venue: Dept. of Geography

Date: 30/04/2022  
Time: 3.00 pm

1. *Juhavani*  
3. *Buddhadev Shit*

2. *Tapas*  
4.

In the meeting unanimously following resolution were made:

1. The Internal Assessment of Semester II, IV & VI, session 2021-22 were decided to be on online mode assignment and 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10) marks.
2. The preparation of question paper for the internal assessment was discussed and allotted to Dr. Tushar Mandal, Buddhadev Shit and Tapas Paramanik. And the date of submission of question paper is 05.05.2022.
3. As per the question paper setter of the allotted papers teachers have to evaluate the answer scripts or projects.
4. All the faculty members were requested to complete their respective syllabus before the Internal Assessment.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.



*Ks*  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura

**2022-23**

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 18.07.2022

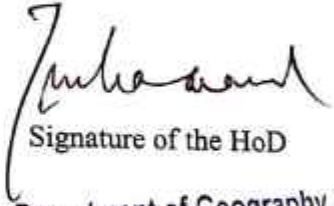
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **18.07.2022** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Routine of Semester I, III & V, 2022-23
2. Distribution of work load among the teachers of the department
3. Preparation of academic calendar of 2022-23 of Semester I, III & V
4. Mentor-Mentee group formation, 2022-23
5. Orientation Programme.
6. Misc.



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 1  
Venue: Dept. of Geography

Date: 18.07.2022  
Time: 3.00 pm

1. *Tushar Mandal*  
3. *Buddhadev Shrivastava*

2. *Paanish*  
4. *Paanish*

In the meeting unanimously following resolution were made:

1. The class routine of Semester I, III & V, session 2022-23 of the Department of Geography must be provided to the students within 3 days to run the online teaching-learning process smoothly.
2. The Syllabus of Semester I, III & V (Bankura University) was discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department.
3. The probable time schedule of academic and other activities of the session were discussed and the Academic calendar of session 2022-23 was prepared.
4. The Mentor-Mentee group would be prepared by Dr. Tushar Mandal and the same would be provided to the students as well as teachers of the department within 5 days
5. An orientation programme shall be organized at the beginning of the session for the 1<sup>st</sup> semester students.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.

*KB*  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 03.08.2022

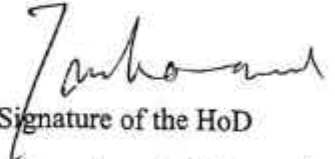
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on 03.08.2022 at 2.00 pm in the department. So, all are requested to attend the meeting positively.

Agenda:

1. Mentor-Mentee system
2. Miscellaneous



  
Signature of the HoD  
Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura



## Resolution

Meeting No: 2  
Venue: Dept. of Geography

Date: 03/08/2022  
Time: 3.00 pm

1. *Jishanand*  
3. *Boddhadev Sir*

2. *Saranika*  
4.

In the meeting unanimously following resolution were made;

A general meeting of the Department of Geography was held on 03/08/2022 at 2.00 P.M. in room no. 19. The discussion mainly focused on Mentor-Mentee system for Semester-I III & V(B.K.U.) of Academic Session -2022-2023. The following resolutions were taken unanimously:

- 1) It was decided that Mentor-Mentee System will be continue from the 2nd week of August, 2022 for Semester-I, III & V (A.Y.- 2022-23). All the respective teachers are requested to take necessary steps in this regard. HoD will prepare and submitted the list of Mentor-Mentee to the IQAC Coordinator within time. All the respective teachers/mentors who will be allotted mentor-mentee groups by the HoD should meet their respective groups during their free time/ vacant period. All the respective teachers/mentors will inform their mentees and take separate attendance. All the respective teachers/mentors would take the responsibility of shorting out the problems of Mentees.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.

*KB*

Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 20.09.2022

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **20.09.2022** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Internal Assessment of Semester I, III & V, 2022-23
2. Question Paper Set, 2022-23
3. Evaluation of the Answer Scripts or assignments
4. Organization of Quiz
5. Misc.



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 3  
Venue: Dept. of Geography

Date: 20.09.2022  
Time: 3.00 pm

1. Tushar Mandal  
3. Paramanik

2. Buddhadev Shit  
4.

In the meeting unanimously following resolution were made:

1. The Internal Assessment of Semester I, III & V, session 2022-23 was decided to be 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10). Teachers of the department may opt for project also (10 marks.)
2. The preparation of question paper for the internal assessment was discussed and allotted to Dr. Tushar Mandal, Buddhadev Shit and Tapas Paramanik. And the date of submission of question paper is 28.09.2022.
3. As per the question paper setter of the allotted papers teachers have to evaluate the answer scripts or projects.
4. Resolved that a quiz on the present courses of the syllabus shall be organized in the next month with the students of this department. Mr. Buddhadev Shit, SACT, is given the responsibility to organize this event successfully.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.

  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura



## Resolution

Meeting No: 4  
Venue: Dept. of Geography

Date: 28/02/2023  
Time: 3.00 pm

1. *Jubhant*  
3. *Buddhadev Ghir*

2. *Parmit*  
4. *Parmit*

In the meeting unanimously following resolution were made:

1. The class routine of semester II, IV & VI, session 2022-23 of the department of Geography must be provided to the students within 3 days to run the teaching-learning process smoothly.
2. The Syllabus of semester II, IV & VI (Bankura University) were discussed and final allotment of the respective topics has to be completed within the stipulated time i.e. 3 days by the head of the department.
3. The probable time schedule of academic and other activities of the session 2022-23 of Semester II, IV & VI were discussed and the Academic calendar of 2022-23 of Semester II, IV & VI was prepared.
4. The Mentor-Mentee group would be prepared by Dr. Sandip Tikait and the same would be provided to the students as well as teachers of the department within 5 days
5. All the faculty members were decided to insist the students to attend classes regularly.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 28/02/2023


### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **28/02/2023** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Routine of Semester II, IV & VI, 2022-23
2. Distribution of work load among the teachers of the department, 2022-23
3. Preparation of academic calendar of 2022-23 of Semester II, IV & VI
4. Formation of Mentor-Mentee group, 2022-23
5. Misc.



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura

# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 22.03.2023

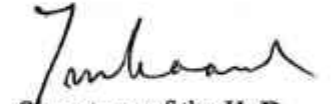
### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **22.03.2023** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Mentor-Mentee system.
2. Organization of seminar.
3. Conduction of Annual excursion/educational tour.
4. Miscellaneous



  
Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura

## Resolution

Meeting No: 5  
Venue: Dept. of Geography

Date: 22.03.2023  
Time: 3.00 pm

1. *Tushar Mandal*  
3. *Buddhadev Shit*

2. *Tapas Paramanik*  
4. *Tapas Paramanik*

In the meeting unanimously following resolution were made:

A general meeting of the Department of Geography was held on 22/03/2023 at 3.00 P.M. in room no.19.

The discussion mainly focused on Mentor-Mentee system for Semester-II IV & VI (B.K.U.) of Academic Session -2022-2023. The following resolutions were taken unanimously:

- 1) It was decided that Mentor-Mentee System will be continue from the 5th week of March, 2023 for Semester-II, IV & VI (A.Y.- 2022-23). All the respective teachers are requested to take necessary steps in this regard. HoD will prepare and submitted the list of Mentor-Mentee to the IQAC Coordinator within time. All the respective teachers/mentors who will be allotted mentor-mentee groups by the HoD should meet their respective groups during their free time/ vacant period. All the respective teachers/mentors will inform their mentees and take separate attendance. All the respective teachers/mentors would take the responsibility of shorting out the problems of Mentees.
- 2) Resolved that steps shall be taken to organize a seminar in this department in the coming months. It is decided that the Head of the department Dr. Tushar Mandal will act as a convener of such seminar whereas Mr. Buddhadev Shit will act the organizing secretary. Some eminent resource persons shall be requested to act as resource person. Mr. Tapas Paramanik will look after the registration and so.
- 3) Resolved that the annual excursion/educational tour will be organized at North Sikkim on 09.04.2023 – 14.04.2023 with the students of Semester-VI & IV. Application letter will be forwarded to the honorable Principal for necessary permission and grants. Notice, Self-declaration will be given out to the students. Mr. Buddhadev Shit and Tapas Paramanik are being given the responsibility to carry out the event.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.

*K.S.*  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura



# Saltora Netaji Centenary College

## Department of Geography

Letter No:

Date: 18.04.2023

### Notice

It is hereby notified to all the staff of the department of Geography, Saltora Netaji Centenary College, Saltora that departmental meeting will be held on **18.04.2023** at 3.00 pm in the department. So, all are requested to attend the meeting positively.

#### Agenda:

1. Internal Assessment of Semester II, IV & VI, 2022-23
2. Question Paper Set, 2022-23
3. Evaluation of the Answer Scripts or assignments, 2022-23
4. Remedial Class.
5. CO and PO Outcome attainment.
6. Wall Magazine Publication.
7. Organization of Students' Seminar.
8. Organization of a state level Seminar
9. Soil testing programme
10. Conduction of Field-work
11. Misc.



A handwritten signature in black ink, appearing to read "J. Banerjee".

Signature of the HoD

Department of Geography  
Saltora Netaji Centenary College  
P.O.-Saltora, Dist.-Bankura



## Resolution

Meeting No: 6  
Venue: Dept. of Geography

Date: 18.04.2023  
Time: 3.00 pm

1. 
2. 
3. 
- 4.
- 5.

In the meeting unanimously following resolution were made:

1. The Internal Assessment of Semester I, III & V, session 2022-23 was decided to be 2 marks short answer type question. Total eight questions will be given and student has to attempt any 5 (five) and the total marks of the Internal Assessment ten (10). Teachers of the department may opt for project also (10 marks.)
2. The preparation of question paper for the internal assessment was discussed and allotted to Dr. Tushar Mandal, Buddhadev Shit and tapas Paramanik. And the date of submission of question paper is 25.04.2023.
3. As per the question paper setter of the allotted papers teachers have to evaluate the answer scripts or projects.
4. Resolved that Remedial Classes shall be taken beyond the official class hours for all the students to facilitates the especially the week students. A separate routine shall be formed for this purpose.
5. In order to understand the CO and PO Outcome attainment, certain process as instructed by the IQAC Coordinator shall be followed. Through a viva voce and discussion on the topics of the syllabus, the teacher will try to assess the attainment of the CO and PO.
6. Resolved that students will be conveyed to start making the wall magazine of the department which will be inaugurated next month.
7. Resolved that, necessary measures will be taken by the teaching staff to organize at least two Students Seminar which may be held next month. Notice shall be given to students and they will be asked to submit their name down with their preferred topics to Mr. Tapas Paramanik within 7 days.
8. Resolved that measures shall be taken to organize a state level seminar in this department in the coming months. It is decided that the Head of the department Dr. Tushar Mandal will act as a convener of such seminar whereas Mr. Buddhadev Shit will act the organizing secretary. Some eminent resource persons shall be requested to act as resource person. Mr. Tapas Paramanik will look after the registration and so.
9. Resolved that a soil testing progrmme will be organized by this department to test soils of different places in and around the campus with the help of soil kit. Mr. Tapas Paramanik is being given the responsibility of carrying out the event successfully.
10. Resolved that a field-work will be organized at Bamnisola, Bankura, West Bengal with the students of Semester-VI & IV. Application letter will be forwarded to the honorable Principal for necessary permission. Notice will be given out to the students. Mr. Tapas Paramanik and Mr. Buddhadev Shit is being given the responsibility to carry out the event.

As there was no other agenda, the meeting ended with a vote of thanks to the chair.

  
Principal  
Saltora Netaji Centenary College  
P.O.- Saltora, Dist.- Bankura

